

A special meeting of the Amherst Town Council, organized under the authority of the Mayor, was called to order by Mayor D. Dwayne Tuggle on September 27, 2017, at 7:00 P.M. in the Council Chambers of the Town Hall 174 S. Main Street. Council members André Higginbotham, Kenneth S. Watts, Mark A. Stinnett, and Rachel A. Carton were present. Council member Kenneth G. Bunch was absent. Interim Town Manager Peter Huber, Town Attorney W. Thomas Berry, and Clerk of Council Vicki Hunt were present.

Recitation of the Pledge of Allegiance to the Flag was followed by an invocation given by Rachel A. Carton.

Mayor Tuggle opened the floor for citizen comments.

Mayor Tuggle stated that Rachel A. Carton, Chairman, and Mark A. Stinnett are appointed to the Personnel Committee whose direction it will be to help establish a time frame and set forth a path for the successful recruitment and hiring a Town Manager.

Interim Town Manager gave an oral report on a projected hiring schedule, a community questionnaire including alternatives on how to obtain immediate responses, and a draft job description and advertisement for a new Town Manager.

Mr. Stinnett made the following motion, which was seconded by Mr. Higginbotham and carried 4-0-1 with Mrs. Carton and Messrs. Higginbotham, Stinnett and Watts voting in favor. Mr. Bunch was absent: I move that the Town Council convene in closed session for:

**A: Personnel Matters:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body per the exemption at §2.2-3711A.1 of the Code of Virginia; and,

**B: Consultation with legal counsel:** Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel per the exemption at §2.2-3711A.7 of the Code of Virginia.

Mr. Watts made a motion that was seconded by Mrs. Carton that the Town Council certify that to the best of each councilors' knowledge that (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 and §15.2-2907 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the session. The motion passed 4-0-1 via the roll call method with Mrs. Carton, and Messrs. Higginbotham, Stinnett and Watts voting Aye. Mr. Bunch was absent.

Mr. Watts made a motion that was seconded by Mrs. Carton to authorize the Town Attorney to subcontract with John Conrad, Esq. to assist the Town in protecting its investment in water lines serving the future growth area as designed by Amherst County. The motion passed 4-0-1 with Mrs. Carton and Messrs. Higginbotham, Stinnett and Watts voting Aye. Mr. Bunch was absent.

Mr. Stinnett invited council and press to tour the Glad Manufacturing facility on a date to determined.

There being no further business, the meeting adjourned.

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D. Dwayne Tuggle  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

DRAFT FOR APPROVAL